



Austenville Owl's Club

34 Oakdale Crescent
 Dartmouth, NS B3A2L8
 Phone: (902) 463-6457

E-mail: info@owlsclub.ca Website: www.owlsclub.ca

Rental Application Form

Name of Person/Group Booking Event: _____

Contact Person: _____ Phone: _____

Type of Function: _____ E-mail: _____

Date Required: _____
 Month Day Year

Number of Guests: _____

Time(s) Required: (Set-up and clean-up times must be included in the hours)

From: _____ AM PM To: _____ AM PM Event Start Time: _____

	Type of Rental	Rental Fee	Total
<input type="checkbox"/>	Major Event Rental	\$375.00	\$
<input type="checkbox"/>	Bartending Services (Minimum of Five Hours)	\$100.00	\$
<input type="checkbox"/>	All Day Meeting	\$200.00	\$
<input type="checkbox"/>	Half Day Meeting	\$125.00	\$
<input type="checkbox"/>	Use of BBQ - 2 available, \$50 each	\$50.00 / \$100.00	\$
		Subtotal	\$
		15% HST	\$
		Grand Total	\$
<input type="checkbox"/>	Deposit Amount Date Received _____	\$100.00	\$

Please note: Service Clubs, Charitable Organizations, and Organized Sporting Events May Be Entitled to a %50 Discount. Please Check With Custodian About Qualifying.

Requirements (Check All That Apply):

- | | |
|--|--|
| <input type="checkbox"/> Early Entry To Premises | <input type="checkbox"/> Access To Grounds |
| <input type="checkbox"/> Kitchen | <input type="checkbox"/> Access To Beach |
| <input type="checkbox"/> Barbeques | <input type="checkbox"/> DJ/Music Services |
| <input type="checkbox"/> Catering Services | |

For Club Use:

Total Rental Amount _____ Method of Payment _____

Date of Payment _____ Placed on Website _____

AUSTENVILLE OWL'S CLUB
THE LAKEVIEW ROOM
RENTAL AGREEMENT – TERM AND CONDITIONS

1. All rental events must meet the standards of Club decorum and respect the Nova Scotia Government Alcohol and Gaming Regulations and the Liquor License restrictions imposed under the Austenville Owls Club License.
2. Under our Liquor License personal alcohol beverages of any kind are NOT PERMITTED to be brought into the Club or on the Grounds. Wine purchased by the Club on behalf of a Renter will be subject to a corkage fee. Bartending services shall be arranged through the Club at a cost of \$20.00 per hour with a minimum charge of 5 hours per event.
3. The Renter shall ensure that the limitations outlined by the Fire Marshall for the number of persons permitted in the event locations are not violated. These restrictions stipulate that only seventy-five (75) seated and one hundred and thirty (130) standing for events held in the Lakeview Room. The number of persons permitted for events held on the grounds must be approved by the Club Custodian prior to the event. The Duty Bartender has the authority to ensure that these guidelines are enforced.
4. The Duty Bartender or Club Bar Chairman has the authority to refuse alcohol to any individual(s) on the Club Premises or Property who, in the opinion of the aforementioned, is deemed to be intoxicated.
5. Rentals are for the use of the Lakeview Room and Grounds only, unless otherwise approved by the Club prior to the event. The upstairs Club Room is for members only. Any visitor attending a rental contracted event who wishes to access the Club Room, must be "signed in" by a Club Member and must depart the Club Room when the Club Member departs.
6. Should an event be cancelled the Renter will be reimbursed his / her deposit provided notice of cancellation is given at least forty-five (45) days in advance of the event. If the notice of cancellation be less than 30 days the Renters deposit shall be forfeited and any items purchased by the Club on behalf of the Renter shall be invoiced to the Renter.
7. Decorations placed in the Club or on Club property for a rental shall be removed by the Renter within 24 hours of completion of their event subject to availability.
8. The Renter accepts responsibility for any damage to the property, grounds, equipment utilized during their rental and any excessive cleaning costs.
9. Liquor cannot be consumed in the parking lot adjacent to Oakdale Crescent. Any liquor taken outside the Lakeview Room to the terrace or grounds shall be in a plastic cup. No glasses or bottles of any kind are to be taken outside the Lakeview Room.
10. SMOKING is not permitted in the Club or on the Club grounds. There is a smoking area in the Club's parking area containing an appropriate butt receptacle.

I agree to the terms and conditions noted above as they pertain to my rental on _____ 20____

Name _____ Signature _____

Please print